Permit #F00020414

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

## Summary Information

**Permit No:** F00020414 **Type of Permit:** FILMING **Release Date:** 09/25/2009

**Production Company** NBC UNIVERSAL & THEIR SUBSIDIARIES

**Insured Company Name** NBC UNIVERSAL & THEIR SUBSIDIARIES

Contact Phone No. 1 000-000-0000
Contact Phone No. 2
Fax
Address 330 BOB HOPE DR
BURBANK, California 91523

**Production Title** THE OFFICE

**Type of Production** TV Sitcom

**Producer** Randy Corday

**Director** Charles McDougall

**1st AD** Kelly Cantley

**Production Manager** Steve Burgess

**FilmL.A. Coordinator** Yulizza Ramirez

**Location Manager** Kyle Alexander
Primary Phone Office - 818-786-6666
Secondary Phone Office - 818-786-8278

**Location Assistant** na na
Primary Phone Office - 000-000-0000
Secondary Phone

### Fees

| | |
|---|---|
| Posting 300 | $26.00 |
| Notification Charge | $155.00 |
| FILMLA FILM APPLICATION FEE | $625.00 |
| LA CITY LANE AND STREET CLOSURE FEE | $312.00 |
| LA CITY FIRE SAFETY OFFICER | $2,112.00 |
| LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE | $85.00 |

**Total Permit Fee** $3,315.00

**Number of Locations** 4

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## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | F00020414 | **Location Manager** | Kyle Alexander |
| **Production Company** | NBC UNIVERSAL & THEIR SUBSIDIA... | Primary Phone | Office - 818-786-6666 |
| **Insured Company** | NBC UNIVERSAL & THEIR SUBSIDIA... | Secondary Phone | Office - 818-786-8278 |
| **Production Title** | THE OFFICE | | |

**Location Address** 333 S Figueroa St, Los Angeles, CA, 90071

**Location Names**

**Location Type** Hotel

**Location Description** MARRIOT HOTEL

**Film Dates** 9/28/2009 - 9/29/2009 06:00 - 22:00

**Open or Closed to the Public** Open

**Generic Conditions**
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No Cast and Crew parking on areas streets.
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Traffic Officers Required
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

**Please see attached documents**
Figueroa btw 3rd & 4th WS curbTHE OFFICE Model (1).pdf
Downtown LA July 2009.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 or 10 ton trucks | 5 |
| Cast/Crew vehicles | 100 |
| Cube Trucks | 4 |
| Generator | 1 |
| Honey Wagons | 3 |
| Motor Homes | 2 |
| Scissor Lifts | 1 |
| Semi Trucks | 5 |
| Stakebed Trucks | 2 |
| Vans | 3 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 10 |
| Crew | 80 |
| Extras | 300 |
| LA City UFSO assigned | 24244 |
| Off-Duty/Retired LAPD Officer(s) | 4 |

**Filming Activities** Camera on sticks; Equipment on property; Equipment on sidewalk, in curb lane & across street; Exterior Dialogue; Interior and exterior dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard;

**Jurisdiction** **Political:** Los Angeles City - Council District 09 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Location Notes**

**Coordinator Note** TRUCK PARKED OVERNIGHT.

**Parking**

**Base Camp**
Location Type : Location

**Crew Parking**
Location Type : Private Parking Lot

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| **Insured Company** | NBC UNIVERSAL & THEIR SUBSIDIA... | Secondary Phone | Office - 818-786-8278 |
| **Production Title** | THE OFFICE | | |

| | | | |
|---|---|---|---|
| | Street : | Street : 333 So. Figueroa | |
| **Posting "No Parking" signs** | W/S Figueroa St. 3rd. St. to 4th. St. | | |
| **Approximate Footage** | 0 - 300 | **Log Number** | 1004489 |
| **Date(s)** | 9/28/2009 to 10/1/2009 | **Time(s)** | 00:00 to 00:00 |
| **Lane / Full Closure** | W/S curb lane closure of Figueroa St., 3rd. St. to 4th. St. (MAY NOT OBSTRUCT ANY LEFT-HAND TURN POCKETS SOUTH OF 3RD ST.) | | |
| **Approximate Footage** | 0 - 300 | | |
| **Date(s)** | 9/28/2009 to 10/1/2009 | **Time(s)** | 00:00 to 00:00 |

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## Summary Information — Location



**Permit Number** F00020414
**Production Company** NBC UNIVERSAL & THEIR SUBSIDIA...
**Insured Company** NBC UNIVERSAL & THEIR SUBSIDIA...
**Production Title** THE OFFICE

**Location Manager** Kyle Alexander
Primary Phone Office - 818-786-6666
Secondary Phone Office - 818-786-8278

**Location Address** 333 S Figueroa St, Los Angeles, CA, 90071

**Location Names**

**Location Type** Hotel

**Location Description** MARRIOT HOTEL

**Film Dates** 10/1/2009 - 10/1/2009 06:00 - 22:00

**Open or Closed to the Public** Open

**Generic Conditions** Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No Cast and Crew parking on areas streets.

**Please see attached document** Downtown LA July 2009.pdf

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 or 10 ton trucks | 5 |
| Cast/Crew vehicles | 100 |
| Generator | 1 |
| Honey Wagons | 3 |
| Motor Homes | 2 |
| Semi Trucks | 5 |
| Stakebed Trucks | 2 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 10 |
| Crew | 80 |
| Extras | 300 |
| LA City UFSO assigned | 24244 |
| Off-Duty/Retired LAPD Officer(s) | 4 |

**Filming Activities** Equipment on property; Equipment on sidewalk, in curb lane & across street; Interior and exterior dialogue; Interior Dialogue; Intermittent pedestrian control; Intermittent traffic control - 2 minutes standard;

**Jurisdiction** **Political:** Los Angeles City - Council District 09 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Location Notes**

**Parking**

**Base Camp**
Location Type : Location
Street :

**Crew Parking**
Location Type : Private Parking Lot
Street : 333 So. Figueroa

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## Summary Information — Location



| | | | |
|---|---|---|---|
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| **Production Company** | NBC UNIVERSAL & THEIR SUBSIDIA... | Primary Phone | Office - 818-786-6666 |
| **Insured Company** | NBC UNIVERSAL & THEIR SUBSIDIA... | Secondary Phone | Office - 818-786-8278 |
| **Production Title** | THE OFFICE | | |

**Location Address** 10 Frwy, 110 Frwy, 101 Frwy, Alameda Inclusive (Excluding Freeways), Los Angeles, CA, 90071

**Location Names** DOWNTOWN GRID

**Location Type** Street

**Location Description** Downtown Grid

**Film Dates** 9/28/2009 - 10/9/2009 06:00 - 22:00

**Open or Closed to the Public** Closed

**Generic Conditions**
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No Cast and Crew parking on areas streets.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 or 10 ton trucks | 5 |
| Camera cars | 1 |
| Cast/Crew vehicles | 100 |
| Cube Trucks | 4 |
| Generator | 1 |
| Honey Wagons | 3 |
| Motor Homes | 2 |
| Process Trailer | 1 |
| Semi Trucks | 5 |
| Stakebed Trucks | 2 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 10 |
| Crew | 80 |
| Extras | 10 |
| Off-Duty/Retired LAPD Officer(s) | 4 |

**Filming Activities** Intermittent traffic control - 2 minute standard (except 0700-0900 hrs & 1500-1900 hrs); Running & tow shots.;

**Jurisdiction** **Political:** Los Angeles City - Council District 09 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Location Notes** Must Comply with Attached Downtown Conditions

**Parking**

**Base Camp**
Location Type : Private Parking Lot
Street :

**Crew Parking**
Location Type : Private Parking Lot
Street :

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## Summary Information — Location



| | | | |
|---|---|---|---|
| **Permit Number** | F00020414 | **Location Manager** | Kyle Alexander |
| **Production Company** | NBC UNIVERSAL & THEIR SUBSIDIA... | Primary Phone | Office - 818-786-6666 |
| **Insured Company** | NBC UNIVERSAL & THEIR SUBSIDIA... | Secondary Phone | Office - 818-786-8278 |
| **Production Title** | THE OFFICE | | |

**Location Address** VENTURA BL, ROSCOE BL, LANKERSHIM BL, BALBOA BL (INCLUSIVE, EXCLUDING FREEWAYS) , LOS ANGELES, CA, 91423

**Location Names**

**Location Type** Driving grid

**Location Description**

**Film Dates** 9/28/2009 - 10/16/2009 06:00 - 22:00

**Open or Closed to the Public** Closed

**Generic Conditions**
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
No Cast and Crew parking on areas streets.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval
Number of uniformed officers listed on the permit is a minimum requirement. Permittee remains responsible for deploying a sufficient number of uniformed officers to provide traffic and crowd control to ensure the safety of the film crew and the public.
Uniformed officers shall have a copy of the film permit in their possession and are required to confirm that all traffic control signage devices are in place.

**Equipment on Location**

| Type | Quantity |
|---|---|
| 5 or 10 ton trucks | 5 |
| Camera cars | 1 |
| Cast/Crew vehicles | 100 |
| Cube Trucks | 4 |
| Generator | 1 |
| Honey Wagons | 3 |
| Motor Homes | 2 |
| Process Trailer | 1 |
| Semi Trucks | 5 |
| Stakebed Trucks | 2 |
| Vans | 4 |

**Personnel on Location**

| Type | Quantity |
|---|---|
| Cast | 10 |
| Crew | 80 |
| Extras | 10 |
| Off-Duty/Retired LAPD Officer(s) | 4 |

**Filming Activities** Intermittent traffic control - 2 minute standard (except 0700-0900 hrs & 1500-1900 hrs); Running & tow shots.;

**Jurisdiction** **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

**Location Notes**

**Parking**

**Base Camp**
Location Type : Private Parking Lot
Street :

**Crew Parking**
Location Type : Private Parking Lot
Street :

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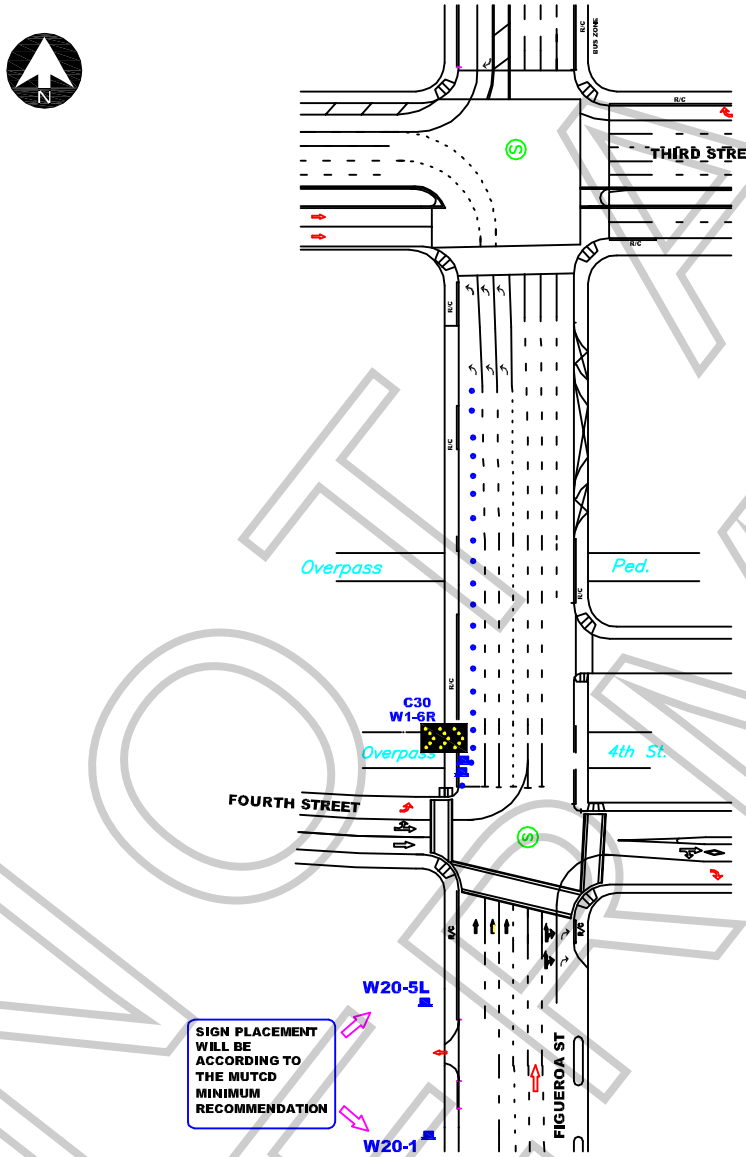
Permit #F00020414

| ROAD WORK AHEAD | RIGHT LANE CLOSED AHEAD | | LANE CLOSED |
|---|---|---|---|
| W20-1 | W20-5 | W1-6 (L) | C30(CA) |

TRAFFIC CONTROL FOR:
NBC
"THE OFFICE"

FILM L.A.:
YULIZZA RAMIREZ

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## WORK ZONE TRAFFIC CONTROL PLAN GENERAL NOTES

1. DATE/TIME: 9-28-09 FROM 05:00 HOURS TO 10-1-09 22:00 HOURS.
2. ALL SIGNING, STRIPING, AND TRAFFIC CONTROL DEVICES SHALL CONFORM TO THE (CURRENT) STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) STANDARD PLANS AND STANDARD SPECIFICATIONS, CALIFORNIA MUTCD, AND ANY ADDENDUMS THERETO, AND AS SHOWN ON THESE PLANS, SYMBOLS AND ABBREVIATIONS USED ARE SHOWN ON CALTRANS STANDARD PLANS A10A&B, A20A-D, AND A24A-E.
3. THERE WILL BE NO INTERFERENCE WITH TRAFFIC SIGNALS OR CROSSWALKS.
4. CONES WILL BE 28" MINIMUM HEIGHT AND HAVE REFLECTORIZED SLEEVES FOR NIGHT WORK.
5. POLICE WILL DIRECT TRAFFIC IF NECESSARY.

JCL BARRICADE COMPANY.
2334 E. EIGHTH ST., CA 90021
Ph: (213) 622-9775
Fax: (213) 622-9790
CA Lic # 805357
TRAFFIC PLAN DRAWN BY:
ISMAEL RODRIGUEZ

PROJECT LOCATION:
FIGUEROA ST
4TH TO 3RD ST
CITY OF LOS ANGELES, CA

LOCATION CONTACT:
DENISE WHEELER
OFFICE # 818.347.9929

| REV# | DATE | REVISION DESCRIPTION |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

**SPECIAL FILMING CONDITIONS**
**RESIDENTIAL/COMMERCIAL AREAS OF**
**DOWNTOWN METROPOLITAN LOS ANGELES**

*The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.*

The Downtown Los Angeles Central Business District is occupied by commercial/industrial businesses, as well as residential properties. There are also many popular hotels in the downtown area frequented by visitors taking advantage of our city's cultural, historical and recreational venues.

In order to better balance the concerns of business/commerce and provide for the residential aspects of this area of Los Angeles, FilmL.A. has developed the following Special Filming Conditions. Your cooperation in adhering to the Conditions will ensure the industry's continued access to these vitally important filming sites.

*NOTE: THE FOLLOWING SPECIAL FILMING CONDITIONS DO NOT APPLY TO THOSE AREAS ZONED AS "LIGHT MANUFACTURING/PARKING" OR "HEAVY MANUFACTURING".*

- **All filming activities (including parking of production equipment, cast/crew parking, catering, and preparation/strike) within 200 feet of any residential building (including hotels) are not permitted between the hours of 10 p.m. and 7 a.m. unless first approved by FilmL.A.** through the approved Filming Survey procedure and indicated on the permit.

- **Low level helicopter activity within ½ of a mile of residential buildings and taking place between the hours of 10:00 p.m. and 7:00 a.m. will not be allowed.**

- **All low-flying helicopter work in the vicinity of buildings, especially residential structures, requires the Federal Aviation Administration (FAA) reviewed and accepted plan of activities also to be filed with FilmL.A.**

- **Notification of the representatives of residents, merchants and businesses within 500 feet of all filming activities should be done 48 hours in advance of filming or substantial prep work, time permitting.** Additional notification beyond a distance of 500 feet may be required for permits requesting extraordinary filming activities, to be determined by FilmL.A.

- **Due to the congestion from normal commuter traffic, Intermittent Traffic Control (ITC) is generally not permitted on weekdays between the hours of 7:00 a.m. - 9:00 a.m. and 3:00 p.m. - 7:00 p.m.**

- **Production companies are required to completely remove all trash, food, cardboard boxes, etc.** from the general vicinity at the end of each filming day. Food should **NOT** be given directly to the homeless persons in the area; if a production company wishes to donate food, it



FilmL.A. Inc. NOT A PERMIT

should be delivered to missions or groups in the area which are designated and sanctioned to distribute food and other supplies to the homeless. Production companies will be held responsible for the actions of catering companies contracted to provide food for cast and crew.

- **All of the Special Conditions referenced herein apply to filming in or near the 2nd and 3rd Street tunnels.** All filming activities within the tunnels between the hours of 10:00 p.m. and 7:00 a.m. must be contained to areas at least 100 feet from tunnel openings, unless signature approval is obtained from affected residential buildings near the tunnel entrances, and indicated on the permit. The activities may not be audible beyond tunnel openings, and lighting may not illuminate or affect any nearby buildings.

**In addition to the conditions referenced above, production companies must adhere to the following conditions when filming on Lower Grand Avenue between General Thaddeus Kosciusko (GTK) Way and 4th Street:**

- **The walls of Lower Grand Avenue are private property** and may not be dressed, painted, or used in any way unless permission is granted by the representative of the affected property. The following are the names and phone numbers of the most affected building representatives:

| | | |
|---|---|---|
| o Museum of Contemporary Art (MOCA) | Cari Stafford | 213.621.2766 |
| o One California Plaza, (Maguire Properties) | Natalie Park | 213.687.2284 |
| o Two California Plaza, (Maguire Properties) | Natalie Park | 213.687.2284 |
| o Wells Fargo Center (Maguire Properties) | Holly Mattan | 213.253.4297 |
| o Omni Hotel | Dan Pietrowski | 213.617.3300 |
| o Museum Tower & Grande Promenade | Aaron Bazile | 213.229.9777 |
| o Angelus Plaza | Joan Marke | 213.623.4352 |

- **Blocking of loading docks or parking garage entrances and exits is strictly prohibited.**

- **No special effects, including smoke, steam or fog may occur on Lower Grand Avenue** without first obtaining clearance from the appropriate building contacts and maintenance engineers. Contact must be made at least **48 hours prior** to the proposed effect(s) unless appropriate, prior notifications to designated property management representatives have been made.

- **Generators may not be placed on the enclosed portion of Lower Grand Avenue. Suggested areas for generator placement are:**

1. the curb lane of 4th Street at least 200 ft east of Lower Grand Avenue;
2. the curb lane of 4th Street west of Lower Grand Avenue beyond the left turn lane; or
3. the center of Lower Grand Avenue directly under the openings to Upper Grand Avenue.

- **Companies must obtain property contact approval prior to covering or removing any building signage** and must replace removed/covered signs with temporary signage similar to the originals. If directional or street signage is removed, the production company must provide **complete directional signage** in the surrounding area, with emphasis on alternate parking entrances and exits. **Street signs may only be removed with FilmL.A. approval.**

- **Any filming activities requested and approved with less than 48-hour notification may not interfere with other ongoing activities in the area.**

FILMING NOT A PERMIT

**SPECIAL FILMING CONDITIONS**
**RESIDENTIAL/COMMERCIAL AREAS OF**
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| | | |
|---|---|---|
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| o Angelus Plaza | Joan Marke | 213.623.4352 |

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FILMING NOT A PERMIT